



ICSMSU

Imperial College School of Medicine
Students' Union

ICSMSU 6th General Meeting 2023-24

14/01/24: 11:00

Reynolds R2 (137)

PRESENT	Bhav (running late)
Online	Tino, Priya, Ria, Renee, Yousuf
APOLOGIES	Lilia

[Action points of the last meeting](#)

[Officer Reports](#)

[Matters Arising](#)

[Dates for your diary](#)

[Next Meeting](#)

[Action Points/Deadlines](#)

Agenda

1. Action points
2. Officer Reports
3. Next meeting and dates for diaries
4. X
5. X
6. X

Discussion Points

ACTION POINTS OF LAST MEETING	
	Action Point – Complete / In Progress / Not Complete
RENEE / LEE	Follow up on RAG t-shirts [will work on this in Jan/Feb]

HAIDER	Organising a meeting with MM, MSF and friends of Palestine to discuss posting educational material and events
STREAMS	<ul style="list-style-type: none"> • Separate group chats • Remove the communities • Limit ads to once a day in year group chats • External companies can advertise on gc with permission from ICSMSU member
HAIDER, RAYYAN, SAM, MATTHEW, VIRAJ, ANANT	Meeting discussing BMB meeting events
MATTERS ARISING	
UH CONFERENCE	Please attend! + details
BEYOND EQUALITY TRAINING	<p>Vote: should we run it ourselves rather than paying?</p> <p>Meeting with Haider, Rayyan, Lilia to organise the training and see how we can run it ourselves</p>
PHOENIX BALL ADVERTISING STRATEGY	Every stream advertising on instagram, facebook etc
COLOURS NOMINATIONS ADS	Need guidelines regarding nominees
ELECTIONS PROMOTION	<p>Leadership elections:</p> <ul style="list-style-type: none"> - Doing takeovers for their roles to encourage people to run for roles - Prioritise exec roles because they're non-people facing roles - With streams, icsmsu ig will re-post their takeovers - Smaller roles could find people who are suitable for the role in the event there aren't any nominees
COLOURS PRIZES	Keeping ties as a prize
RAG DAY	May need volunteers from su, will follow-up sooner to the day
EDI SURVEY	
GOLD PHOENIX + PHOENIX OF THE WEEK	<p>Using gold phoenix from this point on</p> <p>Found in general<file<resources<phoenix logos</p>

TIKTOKS	We need to do them
TOUR	
OTHER BUSINESS	
NEXT MEETING	4 th February, 3 rd March, 7 th April
DATES FOR DIARIES	<p>29th Jan, Phoenix Ball 2-4th Feb, TOUR 09/02 - Y1 SU day</p> <p>17th 18th 24th 25th Feb - CPA 2nd 3rd 23rd (24th) March - PACES 20th 21st 27th 28th April – OSCE</p>


Officer Reports

EXECUTIVE	
PRESIDENT	<ul style="list-style-type: none"> - Starting planning out sessions for LKC Immersion Week - Worked with C&S team to pick Arts Dinner Awardees - Started planning for Photo Day, HWD, Doctors Day and Leavers Day - Liaised with STFYD Team about events - Caught up with some members of comm over the holidays
DEPUTY PRESIDENT	
EXECUTIVE TREASURER	<ul style="list-style-type: none"> - HWD handover and debrief – financial improvements highlighted for new year - STFYD finances rolling through – liaising with committee to oversee - Processed Arts Dinner finances - Tour finance approach sorted - Preparing fiscal year 23/24 sponsorship brochure to send out as soon as possible - Phoenix Ball finances - Met with Lilia re: Welfare Budget - Met with BMB Treasurer re: BMB Events Budget - Claims and recoding

	<ul style="list-style-type: none"> - Met with Haider about financial strategy - Getting ready for annual budget
SECRETARY AND COMMUNCIATIONS	<ul style="list-style-type: none"> - Sent out weekly newsletters - slay queen - Did instagram takeovers - Tino is great
SITES AND SERVICES	<ul style="list-style-type: none"> - Sent out merch feedback form to act on for spring/summer term merch sales - Ordered a restock of most popular items - Set up 2 merch collections before the end of autumn term - Continued to meet about reynolds refurbishment
BMB SOCIETY PRESIDENT	
GAZETTE EDITOR	<ul style="list-style-type: none"> - Magazine has sent for printing - Currently compiling the BSc guide
ACADEMICS	
ACADEMIC CHAIR	<ul style="list-style-type: none"> - Sent out feedback forms for Mock Finals - Sent list of examiners for mPACES for AOCY - Had 1:1 with Haider & Rayyan - Dealing with room bookings: OPD now charging for cleaning - Discussing equipment for mOSCE - Had meeting with UH Education subcom - Academics blessing the ICSMSU Academic instagram (go follow) - Revised for Management exams - Planning meeting with Academics stream
ACADEMIC OFFICER FOR EARLY YEARS	<ul style="list-style-type: none"> - Working on cpa: markschemes are ready to go, signups will open next week. - Need to have meeting with Yasmin re SSLG report format - People messaging they want tutors
ACADEMIC OFFICER FOR CLINICAL YEARS	<ul style="list-style-type: none"> - All OSCE tutoring groups have been finalised and allocations sent - Finalised markschemes for Mock Paces - Recruited and allocated examiners for Mock Paces - Candidate recruitment for mPACES and Examiner recruitment for mOSCE to begin today - Gathering equipment list for mOSCE, will need to place SU order + consider SU investment in more arms as clinical skills tutors are less amenable to loaning them to us - PVB station for OSCE – faculty suggested using scenario from example video released last year

	<ul style="list-style-type: none"> - NB mentioned in last SU meeting but due to PFA dates mPACes and mOSCE dates have swapped compared to previous years (PACes – 2nd/3rd/24th March, OSCE – 20th / 21st/27th/28th April) - Sent Laz's new book – will contact Haider about buying copies for Library
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ACADEMIC OFFICER FOR BSC YEAR


	<ul style="list-style-type: none"> - Not much since last update - Exams in progress <ul style="list-style-type: none"> o Will send out exam surveys at the end of this week - Have received 10 responses for Academic Events committee <ul style="list-style-type: none"> o Want to explore how to get them positions in BMBSoc officially o Will “interview” and allocate positions post exams (22 Jan) - Want to discuss finances for BMB Academics
	

ACADEMIC OFFICER FOR BMB

WELFARE

	<ul style="list-style-type: none"> - Met with Viraj Re: Welfare Budget - Planning Blooms with Bhavana (SUCH A SLAY) - Sent out annual EDI survey to SU members <ul style="list-style-type: none"> o Please fill it out!! - Dealing with personal welfare concerns - Sent cute Welfare Xmas memes to Faculty & SU Welfare teams
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WELFARE CHAIR

	 <ul style="list-style-type: none"> - - Ran a Mental Health First Aid workshop with Fran for Sports & Arts CCs <ul style="list-style-type: none"> o Will be catching up with any outliers who did not attend - Planning an Ex-Welfare Chair dinner for 17th February! - Officially sent Travel Reimbursement Data for Early Years up to Prof Amir Sam and Dr Jense-Martin. <ul style="list-style-type: none"> o Waiting on response - Raising concerns site has a new FIT template! WHOOHOO – should be updated shortly - Writing some final year nominations for STFYD - Choreographing Fashion Show – come watch on 27th Feb! - My birthday on 31st Jan – please mark in your calendars accordingly - Please give me ideas on how to spend Welfare Money - Chasing up building managers regarding Basement Common Room in Reynolds - 1-2-1 with Haider over Xmas - Touched base with UH Welfare Chair
VICE CHAIR FOR CAMPAIGNS	<ul style="list-style-type: none"> - Blooms: in-person campaigns 3x this January. Sorted with Lilia - Prize to be claimed with Viraj - Campaign materials being made - filters and cardboard cutouts - Would appreciate SU attendance on these days
VICE CHAIR FOR WELLBEING REPS	<ul style="list-style-type: none"> - Not much update - Beginning surveys for SSLGS - To start 'Cooking with Kete'
WELFARE OFFICER FOR BMB	
MANAGEMENT GROUP	
CLUBS AND SOCIETIES CHAIR	CSPB <ul style="list-style-type: none"> - All MG team 15th Jan meeting with Christian Cooper - Annual Budgeting <ul style="list-style-type: none"> o 18th Jan Annual budgeting training for MG team

- 19th Annual budgeting opens to all CSPs, advertise ICU training
- Starting optional 1-1s from end of January through to Mid February
- Compulsory 1-1s with specific clubs
- CHUG
 - Paper to be submitted at next CSPB, asked by Jack from CHUG to review
 - Need to discuss financial strategy/infrastructure and elective process for CHUG -> will speak to Chris Oldfield
- Storage in Union
 - Meeting with Rob Fenner (+ A+E chair and ACC chair) about storage in West basement, have advised ICSMSU clubs to reach out to Rob if requesting storage space in building

Sports

- 1st PASB (Physical Activity and Sports Board) meeting
 - Health and Safety
 - Future of Sport update
 - Active
 - Physical wellbeing
 - Active curriculum
 - IA
 - Infrastructure
 - ICU update
 - EDI plan
 - GIAG development
 - ICU finance
 - Move finance update
 - Issue Ops
- Future dates:
 - w/c 7th March: IA focused
 - w/c 28th April full PASB
 - w/c early July full PASB
- Varsity in progress
 - To do: speak with ACC about afterparty (joint?)

NAC

- 1st NAC and NAI review (about 70+ incubator clubs reviewed)
- Clubs that graduated: ICSMSU Gastrology and Hepatology (702)
- New clubs: Orthopaedics, Remote Medicine

SMHA/SMDT

- Reviewed by Josh

	<ul style="list-style-type: none"> - Submissions to be sent to Chair/Secretary/Treasurer <p>Arts dinner/Sports Dinner</p> <ul style="list-style-type: none"> - Arts dinner-> Arjun <ul style="list-style-type: none"> o Successful night - Sports dinner: TBD <ul style="list-style-type: none"> o With IC? o When? <p>Other/Miscellaneous</p> <ul style="list-style-type: none"> - President strategy meeting w/Haider - External/internal speaker differentiation - Sponsorship enquiry re: MedEd - Transplant & Vascular society submission-> Defne - Hand locker room key for Reynolds to security
MANAGEMENT GROUP TREASURER	
VICE CHAIR FOR SPORT AND ARTS	<ul style="list-style-type: none"> - Look at renee's - Arts dinner slayed - Asking sports Cc's about what they want for sports dinner (with IC, keep it as it is or sports day)
VICE CHAIR FOR VOLUNTEERING AND ACADEMICS	
ENTERTAINMENT	
ENTERTAINMENT S CHAIR	<ul style="list-style-type: none"> - Tour – run me my money ASAP - Helped Priya with Phoenix Ball stuff - PFA Day Planning
SOCIAL SECRETARY	<ul style="list-style-type: none"> - Phoenix ball -> talked to CGCU they are on board for 100 tickets, they're making their own link - Phoenix ball sales -> need to figure out a way to tell people it's not snowball but an actual formal ball - Ideas so far: <ul style="list-style-type: none"> - Tell everyone what time it ends so people are aware it's not a club night
RAG CHAIR	<ul style="list-style-type: none"> - running carol service with icsm music - planned academic conference

- organising 09/02 volunteering
- set up planning for rag week
- meeting with Christian cooper - QR & Adrija
- Adrija's finances need to be worked on

Action Points and Deadlines

ACTION POINT	PERSON RESPONSIBLE	DEADLINE
Put out guidelines about the Colours awards	Haider	
BEYOND EQUALITY TRAINING MEETING BEING SELF-HOSTED	Haider Rayyan Lilia	

