

# **ICSMSU 9th General Meeting 2022-23**

**07/05/2023: 19:00 – 21:00**

|  |  |
| --- | --- |
| PRESENT | Angellica Marta, Hamza Ikhlaq, Lilia Evans, Christian Oldfield, Monica Jin Yang, Matthew Qurku, Nicholas Soon, Yasmin Baker, Rayyan Islam, Haider Nazerali, Pedro Chen, Olivia Wing, Zeynah Alhadad, Sean Li |
| APOLOGIES | Maya Alazzawi, Eve Butler, Raunak Chugani, Nicholas Lawson, Nia Davies, Asra Shah |

|  |  |
| --- | --- |
| [**Action points of the last meeting**](#_ACTION_POINTS_OF) | [**Officer Reports**](#_Officer_Reports) |
| [**Matters Arising**](#_MATTERS_ARISING) | [**Dates for your diary**](#_OTHER_BUSINESS) |
| [**Next Meeting**](#_OTHER_BUSINESS) | [**Action Points/Deadlines**](#_Action_Points_and) |

# **Agenda**

# **Discussion Points**

|  |  |
| --- | --- |
| ACTION POINTS OF LAST MEETING | |
| Action Point 1 | Action Point – **Complete/In Progress/Not Complete** |
| MATTERS ARISING | |
| ICSM Scrubs | ***Aim of the scrubs:***  ***Ease of identification – although red lanyards are identifiable, these are not clear to patients, other team members etc.***   1. ***What should the text say?***  * ***Imperial College above the phoenix, Medical Student below the phoenix*** * ***Imperial College Medical Student below the phoenix to make identifying the medical students easier*** * ***Consider adding year group either to the scrubs or to lanyard/ID badge etc (adjunct to this) – not cost effective***   ***Troubleshooting:***   * ***Students will be expected to pay £15 per pair of scrubs*** * ***£15 (roughly) per pair, students unable to afford the scrubs should have access to a comprehensive financial structure put in place by faculty to subsidise them*** * ***More research may be needed about upkeep of scrubs (washing etc) and logistics of changing scrubs between ward and surgery etc*** * ***Scrubs will be branded as ‘uniform’ as scrubs should not be worn outside the hospital (naughty), consider rebranding away from ‘uniform’ as this sounds like the scrubs are compulsory if the scrubs are not going to be free*** * ***Should be delayed until faculty are able to fully finance at least two pairs of scrubs per student*** * ***How to navigate the added costs associated with upkeep of scrubs***   ***To the faculty:***   * ***In principle, scrubs will be well received by the students if they are free*** * ***If the scrubs are not free, we don’t think that the benefits of them outweigh the negatives that come with financing and maintaining them ourselves*** |
| Merch in union shop | ***Moving the ICSM merch into the union shop:***   * ***Available all year round*** * ***ICSMSU would not be responsible for selling merch, only designing it*** * ***There would be an estimated 2.5x price increase because union shop will use their own suppliers with a minimum quality requirement (£21 will sell for £40) - find out where the profit on our ICSM merch will be going. Consider using the fact that hoodies would be 2.5x the price sold if they were in the union shop as advertisement for our stash.*** * ***Consider a system that would work for selling merch, other than relying on a student volunteer to give up their time running a stall.*** * ***Add a clause that if people have not collected their merch by a certain point, they will be issued a refund.*** |
| OTHER BUSINESS | |
| Welfare update | Instagram post and video have been created to clarify the raising concerns policy. Potential to present this to the GMC as an example of student collaboration. Positive change because welfare are absolutely smashing it. |
| Chris update | Chris’ calendar is empty, give him all your work. He now makes the newsletter. |
| Union awards | Deadline: 24th May |
| Chasing money | @Sean Please chase up following clubs to get their SMHA/SMDT donation:  - Students for Global Health - Squash - Drama  @Yasmin @Nick Please make sure big 4 have all sent through internal charges for any money spent during the mocks  From Yazz – CPA is on it, all have claimed bar AMSA & MM who are doing it today as we speak :) |

# **Officer Reports**

|  |  |
| --- | --- |
| EXECUTIVE | |
| President | * All of the usual Meetings (SSLGs, Union Council, Student Accomplishment Group, etc) * Been doing lots of work for ICU’s CSP culture review. This involved running a focus group with ICSM CSPs and analysing qualitative date from multiple focus groups * Worked with a Makeathon team using the Digital Innovation Fund to help create a VR pedagogical tool for Offer Holders * Discussions with all candidates for the Dean of FoM as part of the student panel * Return of Reynolds Refurbishment meetings – plans are coming along very nicely and works will be starting soon * Spoke to students at Offer Holders event * Meetings about scrubs as uniform for placement and speaking to the company with samples * Discussions with ICU for CU review, representing ICSMSU * Successful PFA event with lots of successes and happy final years * STFYD & awards successfully handed out (congrats STFYD committee too!) |
| Deputy president | Writing about past 2 months because we didn’t have a meeting last month   * Finalised Final Year Colours Awards and went to STFYD * Currently on a mini project/panel (alongside Chris and Haider) with James Moss about inappropriate usage of campus spaces * Went to sports dinner – thank you Maya and C&S team! * Went to PFA day - thanks to Nia for organising and everyone else for helping! |
| EXECUTIVE TREASURER | * Standard eActivities approvals here and there * STFYD sponsorship sales invoices all done * Getting emails about freshers sponsorship, notified they will be contacted in August * Intend on cleaning up eActivities (i.e. transaction corrections) when I start PFA (22 May) * Passed finals woo! Got a personalised tankard yay! |
| SECRETARY AND COMMUNCIATIONS | * Released the weekly newsletters * Worked with Lilia and Yas to put together a faculty encouragement post * Uploaded the STFYD video (finally) and an STFYD instagram post * Congratulated our wonderful final years on their results with an instagram post (highest number of likes to date woooooo 454 and counting) * Sifting through the footage of academics mocks to make an instagram post |
| SITES AND SERVICES | * For the first time offered customised ‘Class of \_’ ‘Dr \_’ fleeces to the final years with great uptake – 140 orders in the first wave * Got a society to remove all of their random stuff from the common room. Have found removal company who work with Imperial who can get rid of the bigger items. * Created furniture shortlist for the Wellbeing Room in Reynolds * 5 new items in our spring/summer range – post-exam merch stall coming soon. * Wrote about 10% of my disso. |
| BMB Society PRESIDENT | * Secured a venue for graduation dinner! * Consistently bothering Monica about yearbook L thank u!! * Meetings w student panelists of the FoM dean election * Usual meetings – SSLG, Undergrad Board * Meeting w Niamh to discuss the use of foreign languages in class |
| ACADEMICS | |
| ACADEMIC CHAIR | * + Read below lol (will fill in with detail later I proms |
| ACADEMIC OFFICER For Early YEARS | * + Came up with an idea for a faculty encouragement post to give students hope for exams coming up soon and worked with Lilia & Aoife to collate together!   + Helped Nick with OSCE’s and PACES’s   + In discussion with faculty regarding Mock PACES/Finals and had meeting with Y5 Teaching fellow. Student win being Prof Sam has secured money to pay student organisers for mocks! Will be having another meeting soon regarding money/examiners towards Mock Finals   + Completed my CPA Video vlog and sent to Aoife   + Organising with Reps for last SSLG on 28th June (day after my birthday 🥲)   + Working with Lilia on Travel Reimbursement   + Worked with Lilia to help with the Y3 breakdown after the touchpoint |
| ACADEMIC OFFICER For Clinical YEARS | * + Past 2 months have been crazy. Ran 7 mocks for 630+ medical students. Mocks all ran successfully and have received amazing feedback from students.   + Mock OSCES - done   + Mock PACES - done   + Had a few meetings here and there. Discussion with faculty regarding future mocks. Followed up on action points from last meeting to increase survey responses with Yasmin and Lilia   + Organising reports for last SSLG of the year |
| ACADEMIC OFFICER For BSc YEAR | * + Completed last SSLG 😊   + Had 3rd Cohort Connect event   + Liaised with Year 4 Wellbeing Rep to encourage inclusivity in events   + Made an excel with events held by pathways this year (to handover to next BSc Academic Officer)   + Met up with FEO Team for handover documents   + On my elective in Tonga! |
| ACADEMIC OFFICER For BMB | * + Chaired BMB SSLG 123 at the end of March   + Successfully organised a PhD/life post-academia talk with BMB Alumni!   + Attended meeting with BMB Careers Lead and Year 3 Student Reps to brainstorm new events to support students after graduation   + Following up with action points from BMB SSLG 123: scheduled meeting with various members of staff to discuss attendance and student engagement in surveys   + Organising BMB Yearbook 2023: collecting student and staff entries, proposing amendments and off to printing!   + Currently working my way through final exams :( |
| WELFARE | |
| WELFARE CHAIR | * + FEO x ICSMSU Raising Concerns project to be released   + Phase 1a concerns addressed over exam anxiety   + Last rotation before exam – stressed |
| VICE CHAIR For Campaigns |  |
| VICE CHAIR For  WEllbeing reps | * + Completed last BSc SSLG   + Prepared Survey for Clinical Years to go out this week   + Met with FEO Welfare and have worked with Yasmin on a Travel Reimbursement Project – Survey sent to 3rd and 4th years   + Met with Nick and Yasmin earlier in April to discuss plans for sending out the surveys for this term.   + Working with Yasmin to breakdown feedback from the Y3 Touchpoint – collating feedback into document.   + Worked with Aoife & Yasmin on the positive exam encouragement photo project!   + Sign offs done – starting to revise   + Preparing handover for next VCWR   + **COME SEE SU OPERITES IN 24! NEXT SATURDAY 7PM UCH (Union Beit)** |
| Welfare officer for bmb | * + Coordinated with FEO about UCU strikes and final year transcripts   + Debrief after SSLGs with Reps |
| MANAGEMENT GROUP | |
| CLUBS AND SOCIETIES CHAIR | * Annual budgeting with all clubs and socs at ICSM * 3 very late-night budgeting meetings, but a great outcome for all of ICSM * A great Sports Dinner, big congratulations to Maya and the award winners! * Organised yearly photos for our societies |
| MANAGEMENT GROUP TREASURER | * Finished annual budgeting with Nick * Enjoyed an awesome Sports Dinner organised by Maya and Nick on my birthday! * Been on the project grind |
| VICE CHAIR For  SPORT AND ARTS |  |
| VICE CHAIR For  VOLUNTEERING AND ACADEMICS | * Helped out with society photos * Attended an amazing sports dinner! * Not much else J |
| ENTERTAINMENT | |
| ENTERTAINMENTS CHAIR | - I RAN A MARATHON!!!!  - organising a handover with Matthew, happening v soon  - organised PFA day 1 and will do a mini handover for PFA day 2 w matthew (well done final years!)  - went to a great sports dinner (well done clubs and socs!)  - bsc project fun |
| SOCIAL SECRETARY | * Trying to organise handover for Social Sec/Ents meeting * Helped at PFA Day 1 * Got all my sign offs! 😀 - now I have to revise 🙁 |
| RAG Chair | * Mini handover with the next RAG Chair to discuss recruitment process for the upcoming year and committee * In the process of sorting out donations for the year * Project 🙁 |

# **Action Points and Deadlines**

|  |  |  |
| --- | --- | --- |
| Action POINT | Person Responsible | Deadline |
|  |  |  |
|  |  |  |
|  |  |  |